



## **DONATION POLICY**

Wet 'n' Wild has a strong commitment to the community and is proud to support organizations that provide services and support to our local community with in-kind ticket donations. To submit a letter of request for tickets please follow the guidelines outlined below. Please note that only two (2) tickets per request will be granted.

- All letters must be on official organization letterhead. Computers generated flyers, email, and invitations, are not formal letters and therefore are not considered proper request procedure for a donation.
- Requests must be received at least four weeks prior to the fund-raising event.
- Include the date of event, the purpose of the fund-raiser, and any publicity that will be generated.
- We do not donate through a second or third party requests. Donations are given directly to the benefiting organization.
- Only one request from an organization or school can be submitted each calendar year.  
*Please note:* If there is more than one department, club or division within an organization or school, we can only accept one request per year, per organization.
- All organizations must have a 501(c)(3) status and include federal tax ID number.
- We only accept request letters from organizations located within a 200-mile radius of the park.
- We do not give or sponsor events with monetary donations.
- Please allow four weeks for processing

The parameters below will help determine if your organization qualifies. Unfortunately, Wet'n'Wild Hawaii cannot support:

- Individual or for-profit businesses
- Political campaigns and candidates
- Lobbying or advocacy groups
- Private foundations or clubs
- Third party organizations raising funds for a charity
- Non-academic school programs (i.e. sports, troops, camps, carnivals, class parties, etc)
- Conferences, conventions, seminars, workshops, telethons.

Please include the following information in your letter:

- Name of organization
- Event details: name of event, date of event
- Contact details: contact person and title, mailing address and phone number
- If non-profit, the tax ID number
- Description of the program or project for which donation is requested including any publicity that may be generated or advertising of the event

**PLEASE NOTE THAT ALL DONATIONS NEED TO BE PICKED UP**

**Send Requests To:**  
Wet 'n' Wild Hawaii  
Attn: Donation Coordinator  
400 Farrington Hwy,  
Kapolei, HI 96707

**Or fax requests on your company letterhead to: (808) 674-9444**

\* Donation guidelines are subject to change without notice.